



# KIRBY BELLARS PARISH COUNCIL

22 Rockingham Road, Mountsorrel, Leics LE12 7UJ  
Tel: 0116 4311943

## Minutes of Meeting held on 13<sup>th</sup> March 2023 at 7.45pm This meeting was held in Kirby Bellars Village Hall

Present: Cllr Davies (DD) (Chair), Cllr Campsie (NC), Cllr Ingham (CI), Cllr Lovegrove (EL), Cllr Ronan Brown (RB), Craig Dawes, Neighbourhood Watch Leicestershire, and Victoria Webster (VW) – Clerk

Absent: There were no absences

	Agenda Items	Action By
1.	<b>Appoint a Chair</b> DD put himself forward to chair the meeting as he is already the Vice Chair. All agreed to this.	
2.	<b>Apologies</b> Apologies were received from Cty Cllr Joe Orson (JO). It was resolved that these are accepted and approved.	
3.	<b>Declarations of Interest</b> There were no declarations of interest declared.	
4.	<b>Minutes of the Previous Meeting of 16<sup>th</sup> January 2023</b> The minutes were accepted as a true and accurate account. Proposed by EL and seconded by NC.	
5.	<b>Matters Arising from the Previous Meeting of 16<sup>th</sup> January 2023</b> There were no matters arising to discuss.	
6.	<b>Public Participation</b> A parishioner raised their concerns with cars stopping and parking in the bus stop on the A607 at the top of Main Street. It makes it very difficult to see to pull out of an already dangerous junction. DD suggested this issue needs to be raised with LCC Highways. Craig Dawes also offered to raise our concerns with our local police officer. RB commented that he has already requested a meeting with LCC Highways and that this issue can be raised during that meeting. The Parish Council will be invited to this meeting.  The Parishioner commented on speeding vehicles they have witnessed on Washdyke Lane. Traffic is unable to see what is coming around the bend and it is very dangerous area. They asked if the speed limit could be reduced or could anything else be done. It was confirmed this issue would be raised at the meeting with LCC	

	Highways.	
7.	<p><b>Neighbourhood Watch Leicestershire</b></p> <p>Craig Dawes introduced himself as the Development Lead for Leicestershire. There are currently 50,000 members and 700+ schemes running across Leicestershire and Rutland. Locally there are 500+ members and 8 schemes. Craig distributes an annual report detailing the years events etc. and a monthly newsletter which includes crime figures and areas of concern. Craig is able to supply the community with a variety of materials to increase safety etc, including stickers, road signs, personal protection items plus lots more. Please contact the Clerk if you are interested in any of these items.</p> <p>A local co-ordinator is needed, and they can co-ordinate a whole town/village or just a single road, it is personal choice. There is lots of help and support if you choose to become a co-ordinator. Please contact the Clerk for further details.</p>	
8.	<p><b>Borough Councillors Reports</b></p> <ol style="list-style-type: none"> <li>1. MBC announced £36k of Grants to support local groups. Further information can be found on their website.</li> <li>2. Agreed spend of £.13m UKSPF for grants to businesses, town centre improvements and rural grants.</li> <li>3. £14m Levelling Up funding agreed to proceed with the cattle market and Melton Mowbray Theatre.</li> <li>4. News on improvements and extension of Brooksby College likely to be Autumn 2023 to planning. Significant investment on site.</li> <li>5. Northern Distributor Road – work is well under way. Ministerial visit 9th March from Roads Minister, Richard Holden. Cllr Orson and Cllr Browne attended and met to discuss progress.</li> <li>6. Southern Distributor Road - progressing towards planning and likely to be clear mid-April next steps and timeframe.</li> <li>7. It has been agreed at Cabinet to progress with the procurement of new leisure services.</li> <li>8. New damp and mould policy for Council housing.</li> <li>9. Contacted planning and enforcement officer dealing with mud on road due to Bowbridge site.</li> <li>10. Planning workshop on 27th March 2022. RB will be attending with PC's.</li> <li>11. Complaint made to LCC about lack of engagement regarding A607 and Kirby Bellars. I will be following this up formally.</li> <li>12. MBC has opened a Coronation fund for community groups.</li> </ol>	
9.	<p><b>Planning Applications</b></p> <ul style="list-style-type: none"> <li>▪ 22/00636/FUL. Lake View, Station Road. Change of use of part of the dwelling into a flat. Approved.</li> <li>▪ 22/00932/FULHH. Thorpegate Lodge. Oak framed balcony to first floor bedroom. Approved.</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ 22/00963/FUL. Kirby Gate Farm, Thorpe Satchville Road. Erection of proposed storage building. Approved.</li> <li>▪ 22/01175/FULHH. 53 Main Road, Kirby Bellars. Second storey side extension above garage and single storey rear extension including replacing pitched roof to r/h side with flat roof. Approved.</li> <li>▪ 22/01264/FUL. Land opposite 52 Main Street. Proposed development of single 3 bed bungalow with associated access. No decision has been made yet.</li> <li>▪ 23/00084/FUL. Park Farm Cottage, 4 Main Road. Demolish existing single storey elements and erect replacement structures with associated landscaping and external works. No decision has been made yet.</li> </ul> <p>DD asked RB to request that the data submitted from the village housing survey in support of planning application 22/01264/FUL, is dismissed.</p>	
10.	<p><b>Accounts</b></p> <p>a. Councillors approve the Schedule of Payments and the Chair to sign the document. All payments approved and the schedule was signed. This was proposed by DD and seconded by NC.</p> <p>b. Councillors to review the Bank Statements and Cash books and sign in approval. All statements and cash books were reviewed and approved. This was proposed by CI and seconded by EL.</p>	
11.	<p><b>Open Afternoon</b></p> <p>This was suggested at a previous meeting as a way of informing the village what the Parish Council do for the village and what is the role of a Parish Councillor. There are others items the village needs to be consulted on so this will be looked at in conjunction with them.</p>	
12.	<p><b>Coronation of the King</b></p> <p>RB highlighted that Melton Borough Council have £9000 to support Coronation events throughout the Borough and we should consider applying.</p> <p>The Parish Council would like to make a donation to the village hall in support of the Coronation events they are organising. It was suggested a sum of £500 to be donated. All agreed to the donation and the amount of £500.</p>	
13.	<p><b>Review of Meeting Dates</b></p> <p>It was suggested that the Parish Council now hold meetings every two months rather than in the ad hoc way they are currently held. All agreed to this change. The Clerk will draw up some meeting dates and bring them to the May meeting.</p>	VW
14.	<p><b>Reserves Spending Plan</b></p> <p>DD requested that this item be discussed after item 15. All agreed to this change.</p> <p>To be discussed again at the July Parish Council meeting.</p>	VW
15.	<p><b>Kirby Bellars Land</b></p> <p>The family of the late Stuart St John are looking to gift some land to Kirby Bellars Parish Council. Whilst this is a fantastic opportunity the Parish Council will need to consider the cost implications, the views of the parish, identify if there are any</p>	

	<p>potential liabilities and what the annual responsibilities would be. The land is classed as a scheduled historic monument as it is where the Kirby Bellars priory once stood. Trees are now growing on the site which is not permitted and would need to be removed. To enable the Parish Council to make an informed decision, further information will need to be gathered from Historic England and the Wildlife Trust. Legal advice needs to be sought and a decision on who will take ownership, the Parish Council, or a Trust.</p> <p><b>Action:</b> DD to investigate further and gather the required information.  <b>Action:</b> VW to contact LRALC in relation to legal advice</p>	DD VW
16.	<p><b>Projects</b></p> <p>CI spoke about the possibility of the Parish Council donating towards a village environmental fund which could purchase a variety of items for the village including bird and bat boxes. All agreed this is something the Parish Council would be happy to consider, and CI was advised to submit a formal funding request for the Parish Council to consider at their next meeting.</p>	
17.	<p><b>Defibrillator Training</b></p> <p>It was previously suggested to the Parish Council that they should consider joining up with Hoby and Rotherby to facilitate a successful training event as so few parishioners had shown interest in this. However, during conversations at the meeting a more sufficient show of interest was shown, and it was felt the Parish Council should now consider hosting a separate event in our own village.</p> <p><b>Action:</b> VW to liaise with the village hall and organise the event.</p>	VW
18.	<p><b>Village Litter Pick</b></p> <p>Although the Melton Wombles do carry out litter picks along the A607, they don't do this on any other village roads. It was therefore felt an additional litter pick would be beneficial. It was agreed the 8<sup>th</sup> April, 10am meet outside the village hall. Equipment will be provided apart from gloves, so villagers are advised to bring their own.</p>	
19.	<p><b>Community Speed Watch Scheme</b></p> <p>This scheme is designed to be organised and ran by parishioners with support from the Parish Council. Whilst this could take a lot of organising it was felt it would be well worth it and would highlight how serious the village is about the speeding issues it faces.</p> <p><b>Action:</b> VW to email LCC to put forward our show of interest in the scheme</p>	VW
20.	<p><b>Parish Councillor Vacancy</b></p> <p>There has been no show of interest.</p>	
21.	<p><b>Village Speeding Data Update</b></p> <p>NC reported that data still hasn't been extracted from the sign and it is unclear if the sign is even collecting data as previously thought. NC has emailed LCC, but they currently aren't responding to his messages. RB has now escalated this as a complaint.</p>	
22.	<p><b>Elections</b></p> <p>Elections are held every 4 years and are due to take place on the 4<sup>th</sup> May 2023. Parishioners are invited to complete the necessary paperwork and apply for a Councillor position. The deadline to apply is 4pm on the 4<sup>th</sup> April. Current Councillors also must complete the paperwork, and this should be submitted directly to Melton Borough Council Election office.</p>	

23.	<p><b>Tree and Heritage Warden Update by David Davies</b></p> <p>DD attended the recent regional Tree Warden meeting held at Beaumanor Hall and found it very useful. From the meeting DD is suggesting the Parish Council apply for a Tree Preservation Order (TPO) on the lime trees that lead down to the church. It was also suggested a TPO should be requested for the walnut tree in the village.</p>	
24.	<p><b>Funding Requests</b></p> <p>No new requests have been received.</p>	
25.	<p><b>Correspondence</b></p> <p>VW gave an update on the previous request from Citizens Advice in relation to their donation request. Citizens Advice are unable to identify what the donation would go towards, so no donation was given.</p>	
26.	<p><b>Any Other Business</b></p> <p>The village hall would like to start a small self-sufficient library located on the outside of the hall in a small cupboard and asked if planning permission would be needed for this. RB confirmed it would not be required.</p> <p>DD reported that he recently attended a summit with our local MP, Alicia Kearns where she asked for points of discussion from Parish Councils. Two key issues were identified at this meeting, traffic and speeding within the borough and the capacity of the planning department at Melton Borough Council.</p> <p>CI has recently resigned as the Chair of the Parish Council due to work commitments. The Parish Council thanked her greatly for all her work as the Chair and for everything she has done for the parish.</p>	
27.	<p><b>Date of Next Meeting</b></p> <p>15<sup>th</sup> May 2023</p>	

Signed: \_\_\_\_\_

Date: \_\_\_\_\_