

KIRBY BELLARS PARISH COUNCIL

The Annual Parish Council meeting and the Annual Parish Meeting
will be held on

Thursday 9th May 2019
At 7.30pm

In The Village Hall, Main Street, Kirby Bellars

AGENDA

- 1. Election of Chair**
Declaration of Acceptance of Office form is to be completed
- 2. Election of Vice Chair**
- 3. Acceptance of Office**
 - Co-option of Councillor Simkin
 - Declaration of Acceptance of Office and Declaration of Interest forms are to be completed
- 4. Apologies for absence**
- 5. Declarations of Interest**
Any Councillor who has a particular interest in any agenda item should declare it here
- 6. Public Participation**
- 7. Minutes of the Previous Meeting**
Approve the minutes as an accurate record of the meeting
- 8. Matters Arising from the Previous Meeting**
Review and update the matters arising from the previous meeting
- 9. Chairman's Report**
Annual Report of activities for the Parish Council written by the Chair
- 10. Review the Responsible Financial Officer Delegation**
The current RFO is the Clerk, Victoria Webster. Councillors to discuss and agree the RFO for 2019/20.
- 11. Review the Internal Auditor Provision**
The Parish Council recently appointed a new Internal Auditor, Auditing Solutions Ltd. The Councillors should review this provision and agree if they are happy to appoint them for 2019/20
- 12. Review of Insurable Risks Insurance Cover**
Review and Confirm the Insurance arrangements for 2019/20 which are due for renewal on the 1st June 2019 and the items this will cover
- 13. Review Policies and Procedures**
Review the Standing Orders, Financial Regulations, Asset Register, Risk Assessment, Clerks Job Description, Code of Conduct, Complaints Procedure, Disciplinary Policy, Equal Opportunities, Freedom of Information Act Policy, Grievance Policy, Health & Safety Policy, Internal Control Systems, Reserves Policy

14. Accounts

- Presentation of cheques for approval and signature
- Approval of Annual Accounts and Annual Governance Statement for 2018/19
- Internal Auditor Report and approval of Exemption Certificate
- Councils Expenditure Incurred under S.137 for 2018/19
- Clerks 2% salary increase in line with the nationally agreed settlement from April 2019
- Precept receipt

15. Future Meeting Dates

Set the dates for future Parish Council meetings up until May 2020.

16. Planning Applications

The Planning Applications to be discussed at this meeting are:

- 19/00096/FUL 33 Main Street. Proposed 2-bedroom single storey dwelling.
No decision has been reached yet.
- 19/00133/GDOAGR Thorpe Satchille Road. Proposed new agricultural building.
No decision has been reached yet.
- 19/00300/VAC Land at 36 Main Road. Removal of Condition 7.
No decision has been reached yet.
- 19/00256/FUL Erection of 3 detached dwellings, Main Street. Resubmission of original application. No decision has been reached yet.
- 19/00369/FUL Thorpe Satchille Road. Erection of steel framed barn.
No decision has been reached yet.

17. Data Protection Regulations

Further Review/Updates

18. Funding Requests

- St Peter's Church funding request - update

19. LRALC 2019 Annual General Meeting

Appointment of a representative to attend this meeting

20. Correspondence

21. Any Other Business

22. Date of Next Meeting

11th July 2019 7.30pm, Kirby Bellars Village Hall