

KIRBY BELLARS PARISH COUNCIL

The Annual Parish Council meeting and the Annual Parish Meeting
will be held on

Thursday 14th May 2020
At 7.30pm

This meeting will be held via Zoom

AGENDA

- 1. Election of Chair**
Elect Chair for 2020/21 and complete Declaration of Acceptance of Office form
- 2. Election of Vice Chair**
- 3. Acceptance of Office**
All Councillors to complete a Declaration of Acceptance of Office form and Declaration of Interest form
- 4. Apologies for absence**
- 5. Declarations of Interest**
Any Councillor who has a particular interest in any agenda item should declare it here
- 6. Public Participation**
- 7. Minutes of the Previous Meeting of 12th March 2020**
Approve the minutes as an accurate record of the meeting
- 8. Matters Arising from the Previous Meeting of 12th March 2020**
Review and update the matters arising from the previous meeting
- 9. Chairman's Report**
Annual Report of activities for the Parish Council written by the Chair
- 10. Review the Responsible Financial Officer Delegation**
The current RFO is the Clerk, Victoria Webster. Councillors to discuss and agree the RFO for 2020/21
- 11. Review the Internal Auditor Provision**
The Councillors should review this provision and agree if they are happy to appoint them for 2020/21
- 12. Review of Insurable Risks and Insurance Cover**
Review and Confirm the Insurance arrangements for 2020/21 which are due for renewal on the 1st June 2019 and the items this will cover
- 13. Review Policies and Procedures**
Review the Standing Orders, Financial Regulations, Asset Register, Risk Assessment, Clerks Job Description, Code of Conduct, Complaints Procedure, Disciplinary Policy, Equal Opportunities, Freedom of Information Act Policy, Grievance Policy, Health & Safety Policy, Internal Control Systems, Reserves Policy

14. Accounts

- Approve the schedule of payments
- Approval of Annual Accounts and Annual Governance Statement for 2019/20
- Internal Auditor Report and approval of Exemption Certificate
- Councils Expenditure Incurred under S.137 for 2019/20
- Precept receipt

15. Future Meeting Dates

Set the dates for future Parish Council meetings up until May 2021

16. Planning Applications

The Planning Applications to be discussed at this meeting are:

- 19/00256/FUL Erection of 3 detached dwellings, Main Street. Resubmission of original application. No decision has been reached yet.
- 19/01310/FUL. Land North of Ashby Folville Road. Reinstatement of barn for conversion to dwelling including the conversion of an existing barn. No decision has been reached yet.
- 20/00090/COU. Land and agricultural building North of Pringle. Retrospective change of use of land to agricultural and land drainage contractor business. No decision has been reached yet.
- 20/00226/FIL. Land on the East side of Gaddesby Lane. Erection of agricultural/fish farm storage building. No decision has been reached yet.

17. Closure of the Bank of Ireland Bank Account

Councillors to confirm agreement of the closure of the Bank of Ireland bank account now that the new Parish Council bank account is open and operational.

18. Right of Written Statement of Terms

New Policy introduced by NALC

19. Tree & Heritage Warden Update

20. Funding Requests

New funding requests received

21. Correspondence

22. Any Other Business

23. Date of Next Meeting

To be confirmed.

Zoom Joining Instructions:

Meeting ID: 963 5186 7574

Password: 0MGBs1

The meeting can also be joined via the telephone using any of the below numbers:

0203 4815240 / 0131 4601196 / 0203 0512874

Mrs Victoria Webster

The Clerk, Kirby Bellars Parish Council
22 Rockingham Road, Mountsorrel, Leicestershire LE12 7UJ