

KIRBY BELLARS PARISH COUNCIL

The Annual General Meeting, the Annual Parish Meeting
and the Parish Council Meeting
will be held on

Monday 24th May 2021
At 7.30pm

This meeting will be held in Kirby Bellars Village Hall

Please note that due to the size of the venue and current Covid restrictions and safety we are appealing to members of the public not to attend the meeting in person. We are instead asking if you would like to 'attend' the meeting that you contact the Clerk and arrangements for virtual access via Zoom will be made

AGENDA

- 1. Election of Chair**
Elect Chair for 2021/22 and complete Declaration of Acceptance of Office form
- 2. Election of Vice Chair**
- 3. Acceptance of Office**
All Councillors to complete a Declaration of Acceptance of Office form and Declaration of Interest form
- 4. Apologies for absence**
- 5. Declarations of Interest**
Any Councillor who has a particular interest in any agenda item should declare it here
- 6. Public Participation**
- 7. Melton Borough Council Community Recovery Worker**
Beverley Parker has been assigned as the Community Recovery Worker for Kirby Bellars and she would like to discuss how she can benefit our area
- 8. Minutes of the Previous Meeting of 11th March 2021**
Approve the minutes as an accurate record of the meeting
- 9. Matters Arising from the Previous Meeting of 11th March 2021**
Review and update the matters arising from the previous meeting
- 10. Chairman's Report**
Annual Report of activities for the Parish Council written by the Chair
- 11. Review the Responsible Financial Officer Delegation**
The current RFO is the Clerk, Victoria Webster. Councillors to discuss and agree the RFO for 2021/22
- 12. Review the Internal Auditor Provision**
The Councillors should review this provision and agree if they are happy to appoint them for 2021/22

13. Review of Insurable Risks and Insurance Cover

Review and Confirm the Insurance arrangements for 2021/22 which are due for renewal on the 1st June 2021 and the items this will cover

14. Review Policies and Procedures

Review the Standing Orders, Financial Regulations, Asset Register, Risk Assessment, Clerks Job Description, Code of Conduct, Complaints Procedure, Disciplinary Policy, Equal Opportunities, Freedom of Information Act Policy, Grievance Policy, Health & Safety Policy, Internal Control Systems, Reserves Policy

15. Accounts

- Approve the schedule of payments
- Approval of Annual Accounts and Annual Governance Statement for 2020/21
- Internal Auditor Report and approval of Exemption Certificate
- Councils Expenditure Incurred under S.137 for 2020/21
- Precept receipt

16. Future Meeting Dates

Set the dates for future Parish Council meetings up until May 2022

17. Planning Applications

The Planning Applications to be discussed at this meeting are:

- 19/01310/FUL. Land North of Ashby Folville Road. Reinstatement of barn for conversion to dwelling including the conversion of an existing barn. No decision has been reached yet.
- 20/00976/GDOCOU. Prior Approval (Class Q) of Proposed Change of Use of an Agricultural Building to a Dwelling house. General Development Approval Order.
- 21/00023/VAC. Removal of Condition 5. Planning approval reference 20/00226/FUL. Land on the East side of Gaddesby Lane Kirby Bellars. No decision has been reached yet.
- 21/00098/FULHH. 24 Main Street. Proposed demolition of existing outbuilding and erection of a two storey and a single storey rear extension to dwelling. No decision has been reached yet.
- 21/00154/GDOAGR. Agricultural building for the storage of hay and agricultural machinery. Field OS 7450 Gaddesby Lane Kirby Bellars. General Development Approval Order.
- 20/01493/FULHH. Extension to dwelling. Windmill Farm, Thorpe Satchville Road. No decision has been reached yet.

18. Co-option of New Councillor

19. LRALC Annual General Meeting

20. Tree & Heritage Warden Update

21. Funding Requests

New funding requests received

22. Correspondence

23. Any Other Business

24. Date of Next Meeting

To be confirmed.

Mrs Victoria Webster

The Clerk, Kirby Bellars Parish Council
22 Rockingham Road, Mountsorrel, Leicestershire LE12 7UJ