

# KIRBY BELLARS PARISH COUNCIL

The Annual Parish Council Meeting  
will be held on

**Monday 15<sup>th</sup> May 2023**  
**At 8.00pm**

This meeting will be held in Kirby Bellars Village Hall

## AGENDA

**1/23. Election of Chair**

Elect Chair for 2023/24 and complete Declaration of Acceptance of Office form.

**2/23. Election of Vice Chair**

**3/23. Apologies**

**4/23. Declarations of Interest**

Any Councillor who has a particular interest in any agenda item should declare it here.

**5/23. Minutes of the Previous Meeting of 13<sup>th</sup> March 2023**

Approve the minutes as an accurate record of the meeting.

**6/23. Matters Arising from the Previous Meeting of 13<sup>th</sup> March 2023**

Review and update the matters arising from the previous meeting.

**7/23. Public Participation**

**8/23. Review Policies and Procedures**

The attached checklist shows which Policies and Procedures have been reviewed and which required updating.

**9/23. Review of Asset Register**

Including inventory of land and other assets including buildings and office equipment.

**10/23. Review of Insurable Risks and Insurance Cover**

**11/23. Planning Applications**

The Planning Applications to be discussed at this meeting are:

- 22/01264/FUL. Land opposite 52 Main Street. Proposed development of single 3 bed bungalow with associated access. No decision has been made yet.
- 23/00084/FUL. Park Farm Cottage, 4 Main Road. Demolish existing single storey elements and erect replacement structures with associated landscaping and external works. Approved.
- 23/00269/FUL. Field on Thorpe Satchville Road. Erection of agricultural storage shed. No decision has been made yet.

**12/23. Review the Expenditure under S1.37**

**13/23. Accounts**

- a. Approve the schedule of payments
- b. Approval of Annual Accounts, including the signing of the AGAR form
- c. Precept receipt

**14/23. Future Meeting Dates**

Set the dates for future Parish Council meetings up until May 2024

**15/23. LRALC Annual General Meeting**

To be held the 23<sup>rd</sup> September 2023. A representative of the Parish Council needs to attend this meeting.

**16/23. Tree & Heritage Warden Update**

**17/23. Funding Requests**

**18/23. Correspondence**

**18/23. Any Other Business**

**20/23. Date of Next Meeting**

Mrs Victoria Webster

The Clerk, Kirby Bellars Parish Council  
22 Rockingham Road, Mountsorrel, Leicestershire LE12 7UJ