



KIRBY BELLARS PARISH COUNCIL

22 Rockingham Road, Mountsorrel, Leics LE12 7UJ
Tel: 0116 4311943

Minutes of Kirby Bellars Parish Council Annual Meeting held on 15th May 2023 at 8.00pm in Kirby Bellars Village Hall

Present: Cllr Ingham (CI), Cllr Lovegrove (EL), Cllr Davies (DD), Cllr Campsie (NC), Victoria Webster (VW)- Clerk

	Agenda Items	Action By
1/23.	Election of Chair DD offered to fulfil the role as Chair. This was agreed by all Councillors.	
2/23.	Election of Vice-Chair NC offered to fulfil the role of Vice-Chair. This was agreed by all Councillors.	
3/23.	Apologies Apologies were received from Cllr Browne (RB).	
4/23.	Declarations of Interest There were no declarations of interest made.	
5/23.	Minutes of the Previous Meeting of 13th March 2023 The minutes were accepted as a true and accurate account. Proposed by CI and seconded by EL.	
6/23.	Matters Arising from the Previous Meeting of the 13th March 2023 DD wanted a note making that the offer of land that was discussed at the previous meeting is no longer on offer to the village.	
7/23.	Public Participation A member of public commented that whilst they have seen an improvement on speeding within the village, speeding along the A607 remains an issue. Two members of public attended the meeting to discuss planning application 23/00269/FUL. The field in question is at the bottom of their garden and the proposed storage shed would dwarf their property and garden. The Case Officer has now been out to see them and agrees that it is a less than ideal location for the shed. The owners of the property also recently planted 400 trees in partnership with the Woodland Trust and this proposed shed would block the light to these trees. There is plenty of space on the applicant's land where he could build the shed instead of the proposed location. The Planning Department have now extended the deadline for comments to be submitted as the applicant	

	<p>stated on their application that this proposed building would not affect flooding but the area already floods. The Planning Department have requested details from the applicant as to who they have agreements with, in relation to the use of their land.</p> <p>DD proposed that the Parish Council support this objection and submits similar comments to those discussed here. All Councillors agreed to this proposal.</p> <p>Action: VW to submit comments on behalf of the Parish Council.</p>	VW
8/23.	<p>Review Policies and Procedures</p> <p>VW reviewed the Parish Councils policies and procedures and identified only one that required updates. This was replacing the Equal Opportunities Policy with an Equality and Diversity Policy. All Councillors agreed to this.</p>	
9/23.	<p>Review of Asset Register</p> <p>VW reviewed the current Asset Register, and no changes were required.</p>	
10/23.	<p>Review of Insurable Risks and Insurance Cover</p> <p>All Councillors and VW reviewed the current insurance cover, and it was agreed that no changes were required for 2023-2024.</p>	
11/23.	<p>Planning Applications</p> <ul style="list-style-type: none"> ▪ 22/01264/FUL. Land opposite 52 Main Street. Proposed development of single 3 bed bungalow with associated access. No decision has been made yet. ▪ 23/00084/FUL. Park Farm Cottage, 4 Main Road. Demolish existing single storey elements and erect replacement structures with associated landscaping and external works. Approved. ▪ 23/00269/FUL. Field on Thorpe Satchville Road. Erection of agricultural storage shed. No decision has been made yet. 	
12/23.	<p>Review of Expenditure under S1.37</p> <p>There was no expenditure under S1.37 during 2022-2023.</p>	
13/23.	<p>Accounts</p> <ol style="list-style-type: none"> a. Approve the schedule of payments All payments were approved. b. Approval of Annual Accounts, including the signing of the AGAR form The accounts were approved, and the AGAR paperwork was signed off. c. Precept receipt VW confirmed receipt of the first half of the precept, £5,050. 	
14/23.	<p>Future Meeting Dates</p> <p>All Councillors agreed to the following dates: 17th July 2023 18th September 2023 13th November 2023 15th January 2024 18th March 2024 20th May 2024</p>	
15/23.	<p>LRALC Annual General Meeting</p> <p>To be discussed at the July meeting.</p> <p>Action: VW to add to the agenda.</p>	VW

16/23.	<p>Tree & Heritage Warden Update</p> <p>It was previously agreed that the Parish Council would apply for a Tree Protection Order (TPO) on the Lime trees and walnut tree in the village. DD has spoken to Melton Borough Council about this, and they were unsure of the process. They confirmed that the village has one TPO in place from 1956/57 for a row of sycamore trees. These are now badly covered in ivy and need looking at.</p> <p>Action: DD to seek further advice on submitting a TPO and caring for the sycamore trees.</p>	DD
17/23.	<p>Funding Requests</p> <p>No new requests have been received.</p>	
18/23.	<p>Correspondence</p> <p>No correspondence has been received that required a discussion.</p>	
19/23.	<p>Any Other Business</p> <p>No items for discussion.</p>	
20/23.	<p>Date of Next Meeting</p> <p>17th July 2023</p>	

Signed: _____

Date: _____