



KIRBY BELLARS PARISH COUNCIL

22 Rockingham Road, Mountsorrel, Leics LE12 7UJ
Tel: 0116 4311943

Minutes of Meeting held on 6th December 2018 at 7.30pm, at the Village Hall

Present: Cllr Smith (Chair) (AS), Cllr Ingham (CI), Cllr Batten (AB), Cllr Simkin (CS)

In Attendance: Victoria Webster (VW) – Clerk, Joe Orson, County Councillor

	Agenda Items	Action By
1.	Apologies Cllr Howe (AH)	
2.	Dispensations AH to sign a Dispensations form, AS has taken the form to give to AH in his absence.	
3.	Minutes of the Previous Meeting The minutes of the meeting of the 13 th September 2018 were accepted as true and correct and signed by the chair.	
4.	Matters Arising None.	
5.	Public Participation There was no participation from the public.	
6.	Planning Applications <ul style="list-style-type: none"> ▪ 17/01584/FUL for 2 dwellings, Main Street. This is being appealed and the Parish Council supports the appeal. Referred to the Secretary of State for appeal ▪ 18/00844/FUL, Thorpe Stachville Road, Relocation of equine business. The Parish Council objects to this. Approved ▪ 18/00643/COU, Poplars Farm, Great Dalby Road, change of use from farm worker accommodation to bed and breakfast facility with ancillary function room. Approved ▪ 18/00968/FUL, Flying Childers Stud. Erection of an Agricultural specification steel bard for storing hay, tractors and equipment. Approved. <p>Following the attendance of Jim Worley (Assistant Director of Planning and Regulatory Services, Melton Borough Council) at the previous Parish Council meeting, an email was sent requesting clarification on a number of items. Mr</p>	

	Worley responded promptly and provided information that helped to clear up a number of issues. A reply is to be sent to Mr Worley thanking him for his response.	VW																								
7.	Data Protection Regulations – further review/update The Parish Council are required to register with the ICO (Information Commissioners Office). ICO is the UK’s independent body set up to uphold the public’s information rights. This is a yearly fee of £40.	VW																								
8.	Kirby Bellars Parish Council Grievance Procedure – adoption of policy All Councillors agreed the adoption of the Grievance Policy.																									
9.	Planning Application Comments – review how this is carried out It has been highlighted that the Parish Council may need to review how they decide what comments/support they give to planning applications. Further information and guidance is to be sought on this from Melton Borough Council.	VW																								
10.	Internal Auditor – replacement of previous auditor Quotes have been sought from 3 different auditors, but we are still waiting for one to reply. Further information will be distributed to Councillors once all information has been gathered.																									
11.	Funding Requests A funding request for £340 for the Kirby Bellars Drop in Christmas dinner has been received. This request has been upheld.																									
12.	<p>Accounts</p> <ul style="list-style-type: none"> ▪ The Clerk presented the following accounts for payment: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Chq No.</th> <th style="text-align: left;">Payee</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>000368</td> <td>Kirby Bellars Village Hall Hire</td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>000369</td> <td>Cancelled cheque</td> <td style="text-align: right;">£0</td> </tr> <tr> <td>000370</td> <td>O. Batten – Drop in Club Donation</td> <td style="text-align: right;">£340.00</td> </tr> <tr> <td>000371</td> <td>V. Webster Payroll – Oct/Nov/Dec</td> <td style="text-align: right;">£773.47</td> </tr> <tr> <td>000372</td> <td>D. Overfield Mowing</td> <td style="text-align: right;">£70.00</td> </tr> <tr> <td>000373</td> <td>NALC – Book</td> <td style="text-align: right;">£19.99</td> </tr> <tr> <td>000374</td> <td>LRALC – Clerks 1, 2 and 3 Training</td> <td style="text-align: right;">£120.00</td> </tr> </tbody> </table> <p>It was agreed the accounts were correct and the cheques were signed.</p> <ul style="list-style-type: none"> ▪ 2019/20 Budget Update The Clerk presented the draft budget for 2019/20. It was agreed that £60 should be added to the Training budget to allow new Councillors to attend any training courses. An additional cost of £40 was added to the subscriptions budget to allow for the payment to ICO (see above). An additional cost of £400 was added to the budget for election costs now that each Parish Council are expected to cover the cost of elections. This produced an estimated expenditure of £11,975. It was agreed to precept £9250 for 2019/20 this being an increase of 2.7% on the 2018/19 precept. ▪ Prepaid Money Card The Clerk suggested the Parish Council starts to use a prepaid money card in place of Councillors and the Clerk having to pay for items themselves and then reclaim the expenses. All agreed this was a good idea. An account will be set up with Fair FX 	Chq No.	Payee	Amount	000368	Kirby Bellars Village Hall Hire	£20.00	000369	Cancelled cheque	£0	000370	O. Batten – Drop in Club Donation	£340.00	000371	V. Webster Payroll – Oct/Nov/Dec	£773.47	000372	D. Overfield Mowing	£70.00	000373	NALC – Book	£19.99	000374	LRALC – Clerks 1, 2 and 3 Training	£120.00	VW
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	Business.	
13.	<p>2019/20 Precept</p> <ul style="list-style-type: none"> ▪ Salt Bins <p>The village is in need of an additional salt bin on Main Street. Prices will be sought, and the Council will be consulted on this. Funds for this will come from the Village Amenities budget.</p>	
14.	<p>Correspondence</p> <ul style="list-style-type: none"> ▪ Melton Borough Council Letter. Update on the local government in Leicestershire. ▪ Email from Astley Computers. Offering a cloud back-up service. ▪ Email from Melton Borough Council. Snow Wardens. ▪ Email from Citizens Advice. Seeking financial support. ▪ Email from Melton Borough Council. Residents Guide to Recycling & Waste. This has been uploaded to the Parish Council website. ▪ Press Release from LCC. Temporary Traffic Regulation Order, information has been added to the Parish Council website. 	
15.	<p>Any Other Business</p> <p>AB gave an update on the current status of the church roof, funds were sought but the church was turned down. They have been advised to submit another application but just for the roof and not other aspects as well.</p> <p>AB has volunteered himself to be the Parish Council representative for the forthcoming archaeological dig that will take place in and around the church.</p>	
16.	<p>Date of Next Meeting</p> <p>7th March 2019, 7.30pm</p>	

Signed: _____

Date: _____