

## Kirby Bellars Parish Council

Minutes of the Meeting held on 6 July 2017 at 7.30pm, at the Village Hall.

Present Cllr Smith (Chair), Cllrs. Batten, Howe, Ingham & Woolin.  
In attendance; Rev'd Harknett.

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- 1 Apologies - Cllr Hutchinson.
- 2 Dispensations & Register of Interests.  
Cllrs Woolin & Howe checked their Register of Interest and confirmed that there were no amendments needed.
- 3 Minutes of the previous meeting
  - a The minutes of the meeting of the 11 May were approved.
- 4 Matters arising from the minutes
  - a The Chair confirmed that all parish council seats around the village had been visually checked and were satisfactory. It was noted that in due course the concrete supports on the seat outside the village hall may need replacement.
- 5 Public Participation
  - a Rev'd Harknett introduced himself and asked for Parish Council support to assist in funding tree works needed to maintain safety in the church yard. The total cost of the work has been quoted at £ 2,520 (inc vat).
- 6 Planning Applications
  - a PA 17/00579/FUL Windmill Farm, Thorpe Satchville Rd. Kirby Bellars  
Conversion, alteration & extensions to barns to form one dwelling.  
The Parish Council has no objections to this application.
  - b 17/00598/FUL Field OS 5077 Main Rd. KB.  
Re-open existing gateway to use for up to 8 vehicles per year.  
This application pertains to an entrance on Station Lane.

The Parish Council objects to this application. It is believed that this would form a new entrance and there is already an entrance to the property further down Station Lane which could with some amendment be used. Station Lane has a weight limit of 7.5 tonnes and lorries entering this property may be over this limit if they are being used to transport pigs.

- c 16/00786/FUL 61 Main Rd. Kirby Bellars  
Formation of concrete base and erection of 5 wooden stables.  
This application has been approved
- d 17/00140/FUL Field OS 0850 Gaddesby Lane, Kirby Bellars  
3 bed detached dwelling to replace mobile home  
This application has been approved.
- e Field OS 8085 Kirby Gate Farm, Thorpe Satchville Road for Robertson Equine  
Future submission of an application to develop an equestrian centre. Large barn including staff accommodation & menage area and stables.  
Information submitted by Michael Thompson regarding this planning application.  
The parish council have concerns about how near to the A607 this proposed development is with little screening from the main road. The Thorpe Satchville Road is a single track road making the entry and exit from the proposed development by large vehicles transporting horses an issue. There may also be a safety issue for large lorries entering and leaving the Thorpe Satchville Road to and from the main A607. The site itself doesn't appear large enough for the proposed development and to allow sufficient space for the grazing of horses etc. SB

## 7 STWA & Sewer Smells - Update

- a STWA held an information session on Monday 3 July in the village hall to show the work they intend to carry out. A new sewer will run from the A607 to the pumping station at the bottom of Washdyke Lane across the fields to the east of Kirby Bellars. It is intended that the work will begin towards the end of July and take approximately 9 weeks.

The Clerk to request a copy of the Archaeology Report for Cllr Batten. SB

8 Pig Farm - Update.

- a This matter is due to return to court in August. The Chair to contact Victoria Clarke for an update for the next meeting. AS

9 Funding Requests

- a St Peters Church, KB have requested assistance to complete tree works. Councillors were concerned that only one quotation had been obtained for the work. It was also felt that if councillors had been asked they may have been able to assist in obtaining a quotation at a very good price and to have secured more support from the village to provide some of the labour required to complete the works. It was also noted that the works had already been instructed before the parish council had been asked to assist, this is not considered to be good practice. It was agreed to donate £ 500 towards the cost of the works. SB

10 Employment Contract for the Parish Clerk

- a It was agreed to adopt the pro-forma contract issued by Nalc in 2011. In addition, the following was agreed:  
-the parish council needs to adopt a sickness absence policy  
-the parish council should seek advice on sick pay requirements from the LRALC  
-the clerk should draft a basic health & safety policy  
-Cllr Ingham will draft a form to be used for Annual Appraisal. SB/CI

11 Accounts & consideration of a Reserves Policy

- a The Clerk presented the following accounts for payment;

Cheque No.	Payee	Amount
330	D Overfield - seat mtce & mowing	£ 170.00
331	S Booth - Clerks sal & exps jun/july	£ 522.31
332	St Peters Church - contr'btion to tree works	£ 500.00

It was agreed the accounts were correct and the cheques were signed. SB

- b The clerk presented a draft reserves policy document. This identifies general reserves (used to fund general expenditure) and earmarked reserves (monies set aside for a specific project). It was agreed to accept the policy.

12 Correspondence

- a Email from Historic England regarding building at risk. It was agreed to submit St Peters church for inclusion on the list. SB
- b Letter of thanks from the treasurer of Kirby Bellars District Church Council for the donation from the parish council towards their mowing cost at St Peters church.
- c Email from Melton BC regarding consultation on their Economic Development Strategy. Open for comments until 24 Jul 2017.
- d Notice from Melton BC that they will be consulting on the amendments to the Melton Local Plan including the Community Infrastructure Levy commencing later this week and asking for support from PC's to publicise this. The Clerk to include as a news item on the website. SB
- e Email received notifying of the Annual Parish Liaison event at County Hall on 10 July commencing at 5.15pm.
- f Email from a children's cancer group looking to put up posters to seek volunteers. It was agreed to display a poster on behalf of the group on the parish noticeboard. SB

13 Any Other Business

- a Dates of future meetings; 30 November 2017; and in 2018 1 March, 10 May, 12 July, 4 October & 6 December.

14 Date and time of Next Meeting

- a The next meeting of the Kirby Bellars Parish Council will be on Thursday 14 September and will commence at 7.30pm.

Signed  
Date

Chairman of Kirby Bellars Parish Council  
September 2017