



# KIRBY BELLARS PARISH COUNCIL

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## Minutes of Kirby Bellars Parish Council Meeting held on 14<sup>th</sup> December 2023 at 7.45pm in Kirby Bellars Village Hall

Present: Cllr Davies (DD) (Chair), Cllr Ingham (CI), Cllr Campsie (NC), Cllr Lovegrove (EL), and Victoria Webster (VW), Clerk

	Agenda Items	Action By
59/23.	<p><b>Present, In Attendance and Apologies</b> Apologies were received from Cllr Ronan Browne.</p>	
60/23.	<p><b>Declarations of Interest</b> There were no declarations of interest.</p>	
61/23.	<p><b>Minutes of the Previous Meeting of the 12<sup>th</sup> October 2023</b> The minutes were accepted as a true and accurate account.</p>	
62/23.	<p><b>Actions from the Previous meeting of the 12<sup>th</sup> October 2023</b> Village Gates. These are currently in reasonable condition, therefore they will be repainted next summer.</p> <p>NC received a reply from Jack Dale at LCC Highways following up from their actions at the previous meeting:</p> <ol style="list-style-type: none"> <li>1. An assessment has been carried out with regards to the request of dragon's teeth markings for the eastern approach into the village. We have reviewed the location and the existing markings and unfortunately, we would be unable to install dragon's teeth markings at this location. All road markings present throughout the county must be in line with strict guidance followed through both the Traffic Signs Regulations and General Directions (TSRGD) and Traffic Signs Manual (TSM). There are existing double white line markings &amp; deflection arrows in the carriageway which are necessary for this type of marking and must remain at their current position. This would mean we are unable to install dragon's teeth markings in their place. We appreciate this may not be the desired outcome, however, we hope we have adequately explained the rationale behind our decision.</li> <li>2. An enquiry has been raised to our maintenance team who shall look into the request and take any actions deemed necessary to cut back the overhanging vegetation.</li> </ol>	

	<p>3. The data for the surveys has just been returned and we shall provide the results as soon as officers have reviewed all of the available data.</p> <p>4. We have contacted Coeval regarding the existing Speed Indicator Device (SID) and are now awaiting a response with a quote for costings.</p> <p><b>Action: NC to follow up on this.</b></p> <p>Protective Markings. The paperwork was completed and returned to LCC. LCC have since emailed to say we could not have protective markings at the location requested. This is currently ongoing and is being followed up.</p> <p><b>Action: Distribute response to all Councillors.</b></p>	<p>NC</p> <p>VW</p>
63/23.	<p><b>Public Participation</b></p> <p>There were 4 members of the public present at tonight’s meeting.</p> <p>Two residents raised the issue of parked cars along Man Street and how difficult it can often be to navigate down the road. Is there anything that can be done about this? The villagers suggested that maybe all cars could be parked on one side of the road. NC has been trying to meet with LCC Highways about this issue since August, but it is proving difficult to get a response. It was also suggested that a note be added to Facebook to ask residents to park considerately and think about their neighbours.</p> <p><b>Action: NC to seek assistance with this from Cllr Browne and ask for it to be escalated.</b></p> <p><b>Action: VW to add the parking considerately note to Facebook.</b></p> <p><b>Action: To be added to the agenda for the next meeting.</b></p>	<p>NC</p> <p>VW</p> <p>VW</p>
64/23.	<p><b>Borough and County Councillors Reports</b></p> <p>There were no Borough or County Councillors present.</p>	
65/23.	<p><b>Planning Applications</b></p> <ul style="list-style-type: none"> <li>▪ 23/00269/FUL. Field OS 0022 And 0031 Thorpe Satchville Road Kirby Bellars. Erection of agricultural storage shed. This has been approved.</li> <li>▪ 23/00448/FULHH. Windy Ridge Farm. Extension to property. This has been approved.</li> <li>▪ 23/00579/FULHH. The Willows 6 Washdyke Lane. Proposed front and rear loft extension. Changes to existing front porch and rear fenestrations. No decision has been yet.</li> <li>▪ 23/00642/FULHH. Windy Ridge Farm, Kiama, Thorpe Satchville Road. Alterations to the roof including the enlargement of the existing dormer windows, a new dormer window and additional rooflights. Erection of workshop/store in curtilage of existing dwelling. This has been approved.</li> <li>▪ 23/00663/FULHH. Drumwalt, Gaddesby Lane. Rear dormer balcony. This has been approved.</li> </ul> <p>Councillors expressed disappoint in the approval of planning application 23/00269/FUL due to the size of the storage shed.</p>	
66/23.	<p><b>Accounts</b></p> <p>a. Councillors to approve the Schedule of Payments and the</p>	

	<p>Chair to sign the document. All Councillors approved the payments presented to them and the Chair signed the schedule.</p> <p>b. Councillors to review and approve the Bank Statements and Cash books. All Councillors reviewed and approved the documents. The question was raised if we could investigate a higher interest account for the reserves account. <b>Action: VW to investigate this.</b></p> <p>c. Chair to approve and sign Bank Reconciliation. All Councillors reviewed the Bank Reconciliation, and the Chair signed the document.</p> <p>d. Councillors to consider and approve the 2024/2025 budget All Councillors approved the budget and approved the increase in precept from £10,100 to £10,300 for 2024/2025.</p>	VW
67/23.	<p><b>Bus Shelter Maintenance</b> At the previous Parish Council meeting the issue of the condition of the village bus shelters was raised as they are in need of some TLC. A village resident who often carries out maintenance work for the Parish Council was contacted to ask if he would carry out the required maintenance work. The following was suggested:</p> <ul style="list-style-type: none"> <li>- 6 monthly cleaning of all 3 bus shelters</li> <li>- Any maintenance required to be reported to the Parish Council</li> <li>- Two currently required shrubbery to be cut back</li> </ul> <p>An initial cost of £180 was quoted for cleaning the 3 bus shelters and clearing the shrubbery and then £40 per shelter every 6 months. All Councillors agreed to this proposal.</p>	
68/23.	<p><b>Police Liaison Representative</b> This no longer needs to be discussed. Leicestershire Police have recently pulled out of this initiative.</p>	
69/23.	<p><b>Consider Clerk Pay Increase</b> This is restricted content.</p>	
70/23.	<p><b>Tree &amp; Heritage Warden Update</b> LCC have a number of orchard starter packs to give away. Applications are now being received for these. It was suggested that this should be considered by the church for the churchyard.</p> <p>Around 60 years ago a Roman mill stone was found in the grounds of the church. Since then, the stone has been stored in the County Museum. They would now like to return this item to the village and contacted the Parish Council. It has been agreed that the stone should be stored and displayed in the church since this is where it was found. <b>Action: DD to contact the County Museum and arrange for the stone to be delivered to the church.</b></p>	DD
71/23.	<p><b>Funding Request</b> A letter has been received from the village hall committee asking why the Parish Council rejected a retrospective payment request from them but agreed a retrospective payment request from the church. Councillors confirmed the reason these decisions were made as they were is because</p>	

	<p>the village hall did not send a formal request each year as required for the maintenance grant support and there was no apparent reason for this whilst the church did not request it because there had been a change in treasurers and the new treasurer was unaware of the support the Parish Council provided the church until it was highlighted to them. However, despite this all Councillors agreed to an additional £1000 support payment for 2023/24 for the village hall due to the village hall currently struggling financially and would hate to see the loss of the village hall.</p>	
72/23.	<p><b>Correspondence</b></p> <p>a. Climate &amp; Ecology Bill Support All Councillors agreed that further information was required on this before a decision could be made. <b>Action: VW to request additional information.</b></p> <p>b. Melton Borough Council – Employment Land Study Information purposes only.</p> <p>c. Melton Borough Council – Net Zero Strategy DD highlighted this strategy and suggested Councillors take a look. <b>Action: VW to distribute information to all Councillors.</b></p>	<p>VW</p> <p>VW</p>
73/23.	<p><b>Any Other Business</b> No items for discussion.</p>	
74/23.	<p><b>Date of Next Meeting</b> 15<sup>th</sup> January 2024</p>	

The meeting closed at 8.35pm

Signed: \_\_\_\_\_

Date: \_\_\_\_\_